



Reporting Student Absences

Dear Parents/Guardians

One of our greatest priorities is ensuring that all our students arrive safely at school each day. If your student is absent and the absence has not been reported in advance, you will receive notifications via email, text, and phone call from HRCE's SchoolMessenger system beginning at 8:50am.

To report your student absent, you can use any of the following methods:

- 1) **PowerSchool Parent Portal** - Parents/guardians can log into <https://sishrsb.ednet.ns.ca/public/> to access SchoolMessenger website to report future absences. *You can find the link in the top right corner*
- 2) **SchoolMessenger App** - Parents/guardians can download the app for Android and iOS devices. Create an account using the email the school has on file for your username.
- 3) **Toll-Free Number** - Call 1-833-582-6940 to report future absences using an automated system.

All three methods are available 24 hours a day, 7 days a week. Absences can be reported at any time **before** the start of school on the day the student will be absent. Up to five consecutive absences can be recorded at once.

If your student will be attending school in the morning but leaving early, or will be absent for a specific period/class, please report the absence directly to the school by emailing stagnes@hrce.ca or calling 902-493-5132.